

# COOKE INTERNSHIP PROGRAM

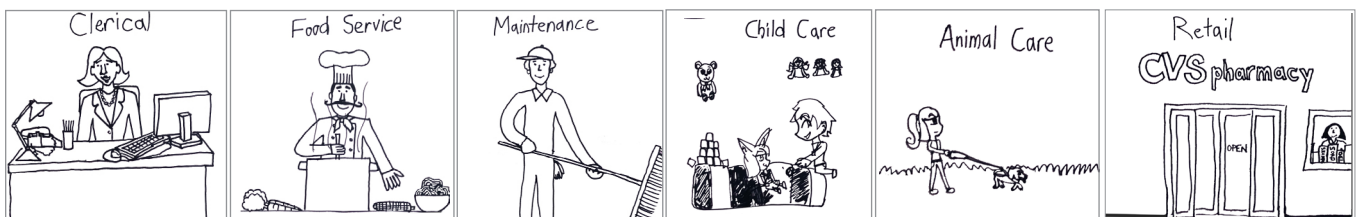
**Cooke School and Institute**, a nonprofit provider of special education services in New York City, offers internship opportunities as a required part of the curriculum for all students ages 14-21.

## Cooke Internships:

- provide our students with valuable work experience which later enables them to navigate professional working environments and maintain their independence through employment.
- enable students to apply the soft skills they learn at Cooke to help them secure and maintain employment, feel a sense of empowerment as they join the work force and confidently communicate and advocate for themselves.



**Cooke interns have proven to be valuable assets to corporations and organizations through the services they provide and the unique perspectives and skill set they bring to the job. Sample duties performed by interns include (but are not limited to):**



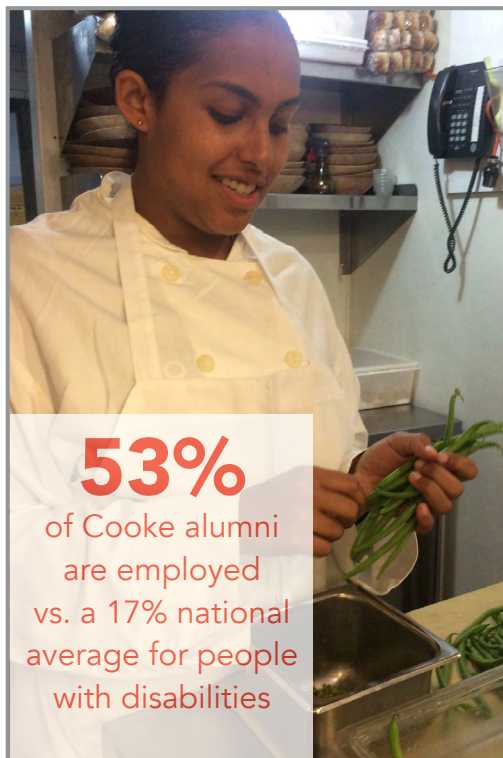
*Illustrations created by Cooke student interns*

- Food preparation
- Filing/copying
- Alphabetizing
- Preparing mailings
- Assisting in classrooms
- Caring for animals
- Socializing with the elderly
- Landscaping
- Archiving data/working with spreadsheets
- Data entry/analysis
- Setting tables, silverware roll-ups
- Gardening
- Cleaning gym equipment
- Greeting and assisting customers
- Cleaning store shelves (facing shelves)
- Stockroom assistance
- Pet grooming

*"My company signed up to participate in the Cooke internship program because I wanted to help Cooke students gain professional experience, but it turns out that it was also a benefit for my employees and our office morale."*

*- Dag Folger, Cooke Internship Host, Architect and Co-founder of firm A+I*

# GET INVOLVED



**53%**  
of Cooke alumni  
are employed  
vs. a 17% national  
average for people  
with disabilities

**The Cooke Internship Program** collaborates with private and public sector employers who offer our students internship opportunities. Corporations and organizations, large and small, have benefited from opening their doors to Cooke students. Students are partnered with sites that match their strengths and interests and give them the opportunity to make meaningful contributions to the organization.

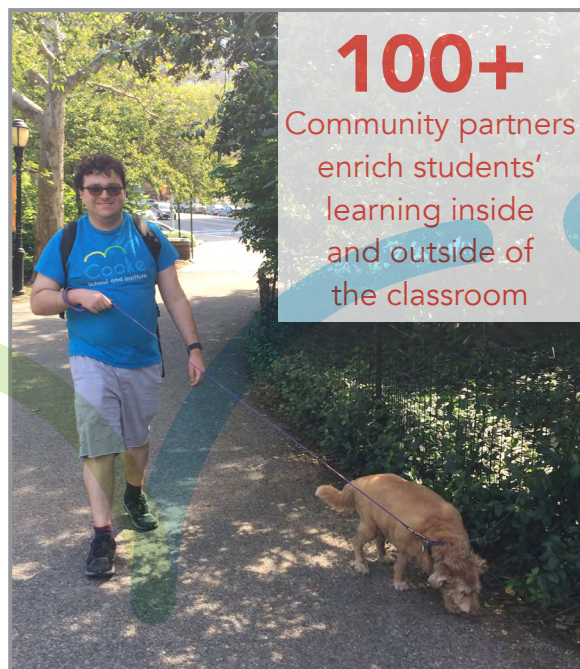
## Host a Cooke Intern:

- All interns are accompanied to their job site by a Cooke job coach who supports the intern for the duration of their time at the host site.
- Internships typically run from October through June, once or twice per week. SKILLS students work for 4 hours a week (one 4-hour shift or two 2-hour shifts) and Academy students work for 2 hours a week (for one shift). The hours can be customized to accommodate the needs of the host company.
- When companies and organizations host a Cooke intern, there is no financial commitment expected of that organization. Cooke provides a stipend to students who participate in the internship program.

## Some of the organizations that participate in the Cooke Internship Program include:

9-11 Memorial Museum	Gallop NYC
Animal Haven	Le Pain Quotidien
Barry's Bootcamp	Levain Bakery
Battery Park Urban Farm	Modell's Sporting Goods
Brooklyn Conservatory of Music	Moody's
Carnegie Hill Neighbors	Strategic Group
Costco	Stuyvesant Park
CVS	Wild Bird Fund
	WNYC Public Radio

For the entire list of internship hosts, please visit: [www.cookeschool.org/school/intern](http://www.cookeschool.org/school/intern)



**100+**  
Community partners  
enrich students'  
learning inside  
and outside of  
the classroom

## Interested in hosting a Cooke intern? Here's how:

Please visit: [cookeschool.org/school/internship](http://cookeschool.org/school/internship)

Fill out an internship inquiry form or contact:

[internships@cookeschool.org](mailto:internships@cookeschool.org)